

PTO Meeting Minutes

Tuesday, April 9, 2019

I. Welcome – Ann Uschold

II. Introduction of PTO Board Members & Guests

III. Financial Report – Karen Duncan

- a. Budget submitted for review.
- b. Safety net balance reduced to \$12,000 as it only needs to be equal to 1 year of expenses.
- c. Approximately \$20,000 available for playground improvements.

IV. Fundraising Report – Amy Herendeen

- a. Spring Spiritwear sold 135 items for \$270 profit
- b. Tiger Dining Out:
 - i. Sonic earned \$375
 - ii. Crazy Bowls & Wraps Wednesday 4/24 from 10:30am-9pm, 20% donated with flyer shown.
 - iii. Fritz's Frozen Custard Friday 5/24 from 12:30-2:30pm.
- c. Cardinal Game: Sunday 4/28, 1:15 pm
 - i. All tickets sold for \$735 profit.
 - ii. Ticket pickup will be 4/22 from 8am-9am and 5:30pm-7:30pm.

V. Adult Involvement – Amanda Cravens & Nicki Scott

- a. Spring Parties Friday 4/12: still need 28 volunteers.
- b. Trivia Night Saturday 4/13:
 - i. Need set-up help from 2-4 pm.
 - ii. Need chair for Trivia Night for 2020. Date is already booked for 2/22/20.
- c. Hot Dog Roast: sign up coming soon for volunteers
- d. Beautification committee will need help, sign up coming.

VI. Community Involvement – Stephanie Hadfield & Krista Roberts

- a. Cupcakes and gift cards given for Paraprofessionals day in April.
- b. Met with Dr. Roberts and planned teacher appreciation week 5/6-10
 - i. Monday – Pretzels for staff.
 - ii. Tuesday – Snack box/teacher favorite things. Parent liaisons to communicate to classrooms.
 - iii. Wednesday – Lunch for staff and Nurse's Day.
 - iv. Thursday – Nothing Bundt Cakes.
 - v. Friday – Grandparent's Day and Panera breakfast for staff.
- c. Starting to plan back to school breakfast for teachers in August.

VII. Teacher Report – Mrs. Boice: Thank you for your support!

VIII. Principal Report – Dr. Roberts

- a. Kindergarten Orientation 4/23, Hanna Woods t-shirts will be for sale for \$8.
- b. MAP Testing 4/18-5/3 for 3rd, 4th and 5th Grades.
 - i. Dates for each grade will be sent home.
 - ii. Please avoid appointments or your child missing school during this time.
- c. Field Day 5/16
 - i. Hot dog roast and games will need volunteers.
 - ii. Lunch provided for students and staff.
- d. Playground improvement updates:
 - i. Three companies were contacted, received options from two of them.
 - ii. Half of the swings from the front playground had to be removed due to being too close to the concrete walls. Parkway is working on fixing the issue.
 - iii. Some building funds may be available to put towards playground improvement (~\$10,000).
 - iv. Dr. Roberts would like to form a committee to review options and make a plan.
 - v. Option from company #1:

1. Phase plan to replace the entire front playground at the top of the hill.
 2. Phase 1: \$26,480; Phase 2: \$24,000, new swings \$6,800, shade structures/tables \$6,700.
 3. This option would take years of fundraising to accomplish.
 4. Mrs. Boice raised concern of parking. If we replace the playground in the same location, there would not be the option to take some of that space for more parking. She suggested moving the playground to part of the front field if full replacement option is chosen.
- vi. Option from Company #2:
 1. Keep current playground equipment.
 2. Add shade structures to front top playground.
 3. Pick and choose some free standing play structures to add to current equipment.
 4. This option could likely be done with the funds we have from PTO and Building Fund.
 - vii. Discussed option of looking for grants to help cover playground improvement costs.
 - viii. Dr. Roberts to discuss with other principals how they have handled playground improvement.

IX. Old Business:

- a. PTO Board Nominations by Amanda Cravens
 - i. Vice President for Adult Involvement: Michele Peterson and Carolyn Hoechst
 - ii. Vice President for Community Involvement: Nicki Scott
 - iii. Vice President for Fundraising: Yoko Peroutka
- b. Ballot will be created and sent home for voting. All Board positions will be listed and write-in option.
- c. Board will be announced at the May PTO meeting.
- d. Vacant Committee Chair Positions for 2019-2020 (no nomination needed)
 - i. **Beautification** seeking co-chair with Bridget Clancy: Assist with maintaining planting, weed removal, garden maintenance and general landscaping on the Hanna Woods grounds.
 - ii. **Fifth Grade Event Planning:** Amanda Cravens to chair
 - iii. **Fall & Spring Parties:** Plan and execute the fall and spring all-school parties. Outgoing Chair: Amanda Riner
 - iv. **Trivia Night:** Plan and execute this annual fundraiser. Coordinate volunteers to set-up, sell tickets, judge and clean up. 2020 date is booked and detailed instructions available. Outgoing Chairs: Karen Duncan & Krista Roberts.
 - v. **Trunk or Treat:** Plan and execute the Trunk or Treat event. Coordinate volunteers to assist with set-up, parking, concessions and clean-up. Outgoing Chairs: Matt and Leah Reeves.

X. New Business: None

XI. Upcoming Events:

Spring Parties	Friday 4/12
Trivia Night	Saturday 4/13
No School	Friday 4/19
Kindergarten Orientation	Tuesday 4/23
Late Start	Wednesday 4/24
Tiger Dining Out	
@ Crazy Bowls and Wraps	Wednesday 4/24 from 10:30am-9pm, need flyer
All District Art Show	Saturday 4/27 & Sunday 4/28
Teacher Appreciation Week	Monday 5/6-Friday 5/10
Grandparents' Day	Friday 5/10

XII. Next PTO Meeting is Tuesday, May 14 at 6:30 pm in the Commons

Meeting Minutes can be found under "PTO" on the Hanna Woods website.

<https://www.parkwayschools.net/domain/572>

We are also on Facebook at www.facebook.com/hannwoodspto